

Sample Report of Forensic Examination

Gunshot Residue and Distance Determination

(Shot Patterns)

To: _____ (e.g., Chief of Police) **Report Date:** _____
_____ (address)
_____ (city, state, zip)

Attn: _____ (e.g., Detective) **Agency Case No:** _____

Re: _____ **Suspect Name** **Lab File No:** _____
_____ **Victim Name**
_____ **Type of Violation**

Examination Requested: Shot Pattern Examination

Items of Evidence Received

The following items of evidence were received from _____ (insert agency) in
a sealed condition by _____ (registered mail, FedEx, UPS, etc.) on
_____ (insert date) by _____ (insert title and name):

Item #	Item Description
#1	12-gauge Remington shotgun, Model 870, serial number 123456
#2	Jacket
#3	Shotshell casing
#4	Shotshell casing
#5	Shotshell

Sample Report of Forensic Examination

Gunshot Residue and Distance Determination (Shot Patterns)

Results of Examination

See the following sample report using the above noted evidence items.

Reports should also indicate if any submitted items were not examined and why (e.g., as a result of a conference with the lead investigator).

Reporting of Conclusions

The following paragraphs are generalized formats for reporting of shot patterning results:

- The chest area of the Item #2 jacket was examined and a shot pattern was found. Using the Item #1 shotgun and ammunition like that represented by the Item #3 and Item #4 shotshell casings (or alternatively, "like that represented by the Item #5 shotshell"), a similar pattern was produced at a distance of between nine and fifteen feet.
- Due to the partial nature of the shot pattern in the Item #2 jacket, no distance determination could be performed.

Disposition of the Evidence

The submitted items will be retained in this laboratory until called for by a representative of your agency.

-OR-

The submitted items will be returned to your agency by *(registered mail, FedEx, UPS, etc.)*.

(Signature/ Title)

[Return to Users Guide.pdf](#)

[Link to Sample Worksheet.pdf](#)